

COVID-19 Risk Assessments for Returning to Face to Face Scouting for 166th (Mickleover) Derby Scout Group

This document is a risk assessment for the named group to return to face to face sessions. It has been created in line with the current Scout Association guidelines, which are created in line with the Government and the National Youth Agency guidelines.

It should be read and understood by all Leaders attending the meetings and is available on request to anyone participating and/or their parent or guardian together with anyone connected with The Scouts Association. It should be noted this document forms only a part of the mechanism for safety and that dynamic risk assessments should be ongoing throughout the meetings.

For reference:

166th Mickleover Scout Group will be planning on erecting the marquee in the garden and the gazebo either next to this or in the car park (referred to from now on as meeting area) depending on current distancing guidelines or space available

This will allow for each group to meet outside under cover

Table set up outside of each meeting area with warm soapy water for members to wash hands on arrival or use of own hand sanitizer also encouraged

Hazard Identified:	Risks from Hazard:	Who Is at Risk:	What Measures Can be Implemented to Reduce the Risk:	Mitigation
Maintaining social distance at drop off and pick up	Higher risk of potential infection spread if social distancing not maintained	All	<p>Clear signage and instructions to be implemented to inform all of procedures</p> <p>Potential staggered drop off and collection times</p> <p>Open both gates and have separate entrance/exit points and one-way system to coincide with government guidelines Ask parents to wait next to car and each member to walk to their parent in turn</p> <p>Ensure adequate communication before meetings so carers are aware of procedures and guidelines Ask parents to not speak to leaders before meetings unless important information needs communicating, if parent does need to speak to a leader then they should wait until all other members have been collected after meetings have finished</p>	<p>Fixed meetings of maximum 15 members and 5 adults (4 leaders/assistants and 1 ad-hoc helper) Agreed areas for batches and members to be aware of where they should be and where they can and cannot go (see below)</p> <p>Agreed meeting times and scheduled drop off and collection times. Supervised entrance (contactless handover) and exit within site distancing for members and parents/guardians</p> <p>Communication channel to parents/guardians in event of any changes or issues prior to meeting</p> <p>Scouts only: Parental/Guardian approval required for members that will not be accompanied to/from meeting consenting to process and face masks to be worn to/from meetings in line with applicable government guidance</p>
Maintaining social distance during meeting	Higher risk of potential infection spread if social	All	<p>Limit group sizes to the support social distancing guidelines</p> <p>Maintain clear space between groups</p>	<p>Distinct areas for group batches setup prior to meetings and co-ordinated with drop off/collection times (see section below on outside areas)</p>

	distancing not maintained		Pre-plan how groups will be managed for each activity	<p>Batches distanced based on applicable Scout Association guidance</p> <p>Meetings held outside based on weather conditions as a preference, meetings held in hall based on applicable Scout Association guidance</p> <p>When inside, areas to be sectioned off using ropes or tables so defined areas for batches are clearly identified and not easy to cross</p>
Hand hygiene	Higher risk of potential infection spread if good hygiene not observed	All	All members to wash hands on arrival, hand sanitiser station at entrance to building/meeting area	<p>All members/helpers to clean hands on arrival and departure from meeting in line with government guidance. Meetings over 60 minutes to include additional hand cleaning break</p> <p>Supervised cleaning station implemented to allow for supervision to be undertaken within safe guarding guidelines.</p> <p>Either use disabled toilet only, or have bowls and soap on a table with disposable paper towels to aid distancing with supervision</p> <p>Parent/guardians encouraged to supply individual sanitiser if preferred due to skin conditions.</p> <p>Adequate cleaning products to be available and checked on Covid checklist after each meeting</p>
General Hygiene	Higher risk of potential infection spread if social distancing not maintained	All	<p>Toilet facilities to be cleaned after every session</p> <p>Deep cleaning of the hut on a regular basis</p> <p>Ensure hot water available for handwashing</p> <p>Members will be encouraged to practice good personal hygiene</p> <p>All light switches gate locks and other 'high contact' areas are to be disinfected before and after each session</p>	<p>Toilets limited to one individual through use of disabled toilet only.</p> <p>Members encouraged to use toilet facilities prior to arrival at the meeting.</p> <p>Hand drying through use of paper towels and sufficient bins available within activity areas</p> <p>Site cleaned and high touch areas cleaned with disinfectant wipes before/after meetings against Covid checklist and areas used</p> <p>Rooms sanitised using mist disinfecting system</p>

Hygiene of activity equipment	Higher risk of potential infection spread if social distancing not maintained	All	<p>Ensure any equipment used is cleaned before and after group use using disinfectant wipes</p> <p>If possible, assigning specific items to individuals for the evening</p> <p>Limiting volume of equipment used including consumables such as paper</p>	<p>Individual items used where practicable based on batches. Sanitised before/after use with disinfectant wipes.</p> <p>Shared item usage limited and if used, items and hands sanitised between usage</p> <p>Encourage planning activities where shared equipment is not necessary</p> <p>Equipment sanitised using mist disinfecting system</p>
Use of outdoor spaces	Un-even ground, access to space less controlled, cannot be cleaned	All	<p>Erect outdoors covers on the most stable areas and regularly check for changes to the ground</p>	<p>Any outdoor activities to be considered in line with existing risk assessments</p> <p>Potentially use marquee in garden with or without sides and have this sectioned using rope or similar for different batches to use different areas</p> <p>Consider using both marquee and gazebo to make it clear which area is for which batch</p>
First Aid	Being unable to social distance while attending to wellbeing of injured person	All	<p>Use face masks to reduce risk of proximity of those involved</p> <p>Use disposable equipment where possible</p> <p>Ensure that any re-usable equipment is cleaned using disinfectant wipes before reuse or put away</p> <p>Carry out minimum intervention and allow household member to continue with guidance when appropriate</p>	<p>PPE for first aiders based on applicable Scout Association guidance if necessary and appropriate, ask young person to wear face mask to ensure essential first aid is given</p> <p>First aid kits replenished at the end of each meeting by section leaders and confirmed on Covid checklist.</p> <p>Specific first aid kits to be allocated for each batch as required</p>
Prepare hut for re-opening	Risk of legionella and touch contact surfaces	All	<p>Regular cleaning of all surfaces and high risks areas e.g. door handles including before and after each meeting using disinfectant wipes and cloths</p> <p>Run all taps through with hot water for at least 2 minutes as regularly as possible</p>	<p>Pre-opening clean to be undertaken prior to group activities</p> <p>Covid checklist to incorporate regular actions to ensure utilities safe and ready for use</p>

<p>Group member or one of their household display COVID-19 symptoms either before or during meeting</p>	<p>Increased risk of virus spread</p>	<p>All</p>	<p>All groups to check that contact details for next of kin for members are up to date</p> <p>If any suspicions of symptoms, member is not to attend meeting until negative test result confirmed</p> <p>Member should be collected from meeting as soon as possible</p>	<p>All parents/guardians to confirm at drop off members are symptom free and any contact details for session attended via Covid register</p> <p>Isolation area to be identified for any members that fall ill prior to collection to ensure segregation</p> <p>Incident reported via Scout Association reporting by section leader to GSL</p>
<p>Not adhering to any of this risk assessment may increase the risk of COVID19</p>	<p>Increased risk of virus spread</p>	<p>All</p>	<p>Face to face meetings may be suspended if guidelines are not followed and risks are deemed too high by those involved</p>	<p>Regular reviews of assessment and associated checklists with adjustments made as necessary</p> <p>All members or parents/guardians to raise concerns/suggestions via existing contact methods</p> <p>Any changes in government or scout association guidance to be reviewed as required</p>

<p>Approved by Committee Chair:</p>	<p>Mark Adey</p>	<p>Date: 06/10/2020</p>
<p>Approved by GSL:</p>	<p>Julie Skivington</p>	<p>Date: 06/10/2020</p>
<p>Approved by County Commissioner:</p>		<p>Date:</p>
<p>Approved by Other:</p>		<p>Date:</p>
<p>Date of First Assessment and Current Level:</p>	<p>6 July 2020 – Red to Amber</p>	
<p>Date of Review and Current Level:</p>	<p>6 September 2020 – Amber</p>	
<p>Date of Review and Current Level:</p>		